

**Work Programme**

***Great Western Ambulance Joint Health Scrutiny Committee***  
**29<sup>th</sup> January 2010**

**Author:** Chair, Great Western Ambulance Joint Health Scrutiny Committee

**Purpose**

To agree the next stages of the work programme for the Great Western Ambulance Joint Health Scrutiny Committee for 2009/10.

**Recommendation**

The Great Western Ambulance Joint Health Scrutiny Committee is requested to:

- Agree the future items on the Work Programme and authorise the Chair and support officers to make arrangements for the delivery of the Work Programme
- Agree a date and hosting arrangements for the July meeting

**1.0 Reasons**

- 1.1 In order to facilitate the preparation of meetings, the Great Western Ambulance Joint Health Scrutiny Committee has agreed to develop a work programme that outlines its priorities.

**2.0 Detail**

- 2.1 At the last meeting on 30<sup>th</sup> October 2009, Members agreed a work programme up to the 23<sup>rd</sup> April 2010.
- 2.2 Members are requested to confirm work programme priorities for the next meeting of the Committee on 23<sup>rd</sup> April 2010. Please note that South Gloucestershire Council has kindly offered to host this meeting.
- 2.3 Members are requested to identify a suitable date in late July (in order to maintain the three month cycle of meetings) and a host authority. Suggested dates are Friday 16<sup>th</sup> or Friday 23<sup>rd</sup> July.
- 2.4 A draft Work Programme is attached, which includes the standing items that are reported to every meeting of the Committee.

## Appendix A

### Work Programme

#### Great Western Ambulance Joint Health Scrutiny Committee Work Programme 2009/10 - Updated 9<sup>th</sup> December 2009

Please note:

- Where possible, a 45 minute pre-meeting will be held before all formal Committee meetings. These will be held in private.
- Members are reminded that the Work Programme is a live document and will be reviewed at every Committee meeting to ensure that it remains relevant and to plan future meetings.

**Friday 29<sup>th</sup> January 2010 at 11.00 at (at The Guildhall, Bath)**

Proposed Outcome	Issues to be Considered	Witnesses Required	Evidence Required
To consider any issues arising from the Monthly Performance Information for December 2009, and response times for district councils. (also included will be a full breakdown of handover times/delays by hospital, as per outstanding item from last meeting)	<ul style="list-style-type: none"> <li>• To consider the latest data regarding key performance information</li> <li>• To raise any issues with officers from GWAS and Gloucestershire PCT</li> <li>• To determine whether any further action is required by the Joint Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Representative from GWAS</li> <li>• Representative from Gloucestershire PCT</li> </ul>	<ul style="list-style-type: none"> <li>• Commissioners Monthly Report (December 2009), GWAS</li> <li>• Board Performance Report (November 2009) GWAS</li> <li>• Handover times/delays by hospital</li> </ul>
Update from local authority Health Overview and Scrutiny	<ul style="list-style-type: none"> <li>• To enable individual HOSCs to advise the</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• Extracts of minutes from local authority HOSCs</li> </ul>

Committees (HOSCs)	Joint Committee of any work they are undertaking and the outcomes of such work		
Benchmarking of GWAS – Performance Data	To consider comparative performance data which allows members to see the figures relating to GWAS in the context of other ambulance services across the country.		<ul style="list-style-type: none"> <li>Benchmarking data from GWAS (received from Alison Scott, GWAS)</li> </ul>
GWAS Declaration against Core Standards	<ul style="list-style-type: none"> <li>To consider the GWAS Declaration to the CQC against the Core Standards</li> </ul>	Victoria Blake, GWAS	<ul style="list-style-type: none"> <li>Declaration (received from Victoria Eld, GWAS)</li> </ul>
Report back from Task and Finish Group on Rural Response Times	<ul style="list-style-type: none"> <li>To comment on draft Terms of Reference</li> </ul>		Draft TOR
Update on CFRs		John Oliver, GWAS	Progress report on CFR plan (from Keith Scott, GWAS)
Future Strategic Direction of GWAS 2010-2015		David Whiting, GWAS	Paper form David Whiting
To review the Committee's work programme	<ul style="list-style-type: none"> <li>To review the Committee's work programme to ensure that it remains relevant</li> </ul>	Scrutiny Officer	GWA Joint Health Scrutiny Committee Work Programme 2009/10

**Friday 23rd April 2010 at 11.00 at (at South Gloucestershire Council, venue to be confirmed)**

<b>Proposed Outcome</b>	<b>Issues to be Considered</b>	<b>Witnesses Required</b>	<b>Evidence Required</b>
To consider any issues arising from the Monthly Performance Report (March 2010), and response times for district councils.	<ul style="list-style-type: none"> <li>• To consider the latest data regarding key performance information</li> <li>• To raise any issues with officers from GWAS and Gloucestershire PCT</li> <li>• To determine whether any further action is required by the Joint Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Representative from GWAS</li> <li>• Representative from Gloucestershire PCT</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly Performance Report (March 2010), GWAS</li> <li>• District Response Times</li> </ul>
Report back from Short Life Group Group on Rural Response Times			
GWAS Draft Integrated Business Plan (Item referred from meeting of 31/7/2009)			
Outcomes of the merger of Avon Gloucester and Wiltshire Ambulance Services (Item referred from meeting of 31/7/2009)			
To review the Committee's	<ul style="list-style-type: none"> <li>• To review the</li> </ul>	<ul style="list-style-type: none"> <li>• Scrutiny Officer</li> </ul>	GWA Joint Health Scrutiny

work programme to ensure that it remains relevant	Committee's work programme to ensure that it remains relevant		Committee Work Programme 2010/11
Update from local authority Health Overview and Scrutiny Committees (HOSCs)	<ul style="list-style-type: none"> <li>To enable individual HOSCs to advise the Joint Committee of any work they are undertaking and the outcomes of such work</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>Extracts of minutes from local authority HOSCs</li> </ul>

**July 2010 (date to be agreed) at (hosting arrangements to be agreed)**

<b>Proposed Outcome</b>	<b>Issues to be Considered</b>	<b>Witnesses Required</b>	<b>Evidence Required</b>
To consider any issues arising from the Monthly Performance Report (June 2010), and response times for district councils.	<ul style="list-style-type: none"> <li>To consider the latest data regarding key performance information</li> <li>To raise any issues with officers from GWAS and Gloucestershire PCT</li> <li>To determine whether any further action is required by the Joint Committee</li> </ul>	<ul style="list-style-type: none"> <li>Representative from GWAS</li> <li>Representative from Gloucestershire PCT</li> </ul>	<ul style="list-style-type: none"> <li>Monthly Performance Report (June 2010), GWAS</li> <li>District Response Times</li> </ul>
To review the Committee's work programme to ensure that it remains relevant	<ul style="list-style-type: none"> <li>To review the Committee's work programme to ensure</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

	that it remains relevant		
Update from local authority Health Overview and Scrutiny Committees (HOSCs)	<ul style="list-style-type: none"> <li>To enable individual HOSCs to advise the Joint Committee of any work they are undertaking and the outcomes of such work</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>Extracts of minutes from local authority HOSCs</li> </ul>